

Chester Library Board of Trustees

Meeting Minutes: Monday, December 20th, 2021

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I. Call to Order

The Chester Library Board of Trustees held a meeting on Monday, December 20th, 2021 at the library. In attendance were Sandy Senior-Dauer, Peggy Carter-Ward, Jen Rice, Abbi Rice, Devin Chester and Stephanie Romano, Library Director. Absent: Karin Badger. Guests in attendance: None.

Call to order at 6:02pm by Sandy Senior-Dauer, Chair.

II. Secretary's Report

Motion by Peggy Carter-Ward, 2nd by Abbi Rice to approve the November 22nd meeting minutes as written. Minutes unanimously approved.

III. Treasurer's Report

Peggy Carter-Ward provided a copy of the most recent report to board members via email prior to the meeting. Briefly reviewed. Discussed budget and funding concerns.

IV. Old Business

- A) Policy manual approval: Motion by Jen Rice to approve, second by Peggy Carter-Ward, unanimously approved. Stephanie to print and have available. Discussed reviewing yearly in February.
- B) Status of the G. Orton-Jones fund: Karin, Stephanie and Sandy attended a Probate Court hearing with the Assistant Attorney General Rebeka Burgio and Moira Martin of Essex Trust regarding the transition of the trust to Essex Trust. Awaiting further paperwork from Essex Trust and additional Probate Court hearing on January 25th.

V. Librarian's Report

Stephanie Romano, Library Director, provided monthly report to board members prior to meeting and discussed the following:

- Grab n' Go kits are very popular
- Peach Pit Foundation grant to spread kindness. Discussed different program ideas.
- January program: Bookopoly reading challenge.

VI. New Business:

- A) Holiday Market sale of books by Friends: Led by Roseann Ventimiglia at the Chester Holiday Market. There are still some books available for sale in the library entryway.
- B) Election of Officers for 2022: Deferred to next meeting when all can be in attendance.
- C) Other: None

VII. Audience of Citizens: None.

VIII. Adjournment: Motion by Jen Rice , 2nd by Peggy Carter-Ward to adjourn at 7:28pm. Unanimously approved.

Next meeting: Monday, January 24th at 6pm.