

## Chester Library Board of Trustees

Meeting Minutes: Monday, February 28th, 2022

Page 1 of 1

### **I. Call to Order**

The Chester Library Board of Trustees held a meeting on Monday, February 28th, 2022 at the library. In attendance were Sandy Senior-Dauer, Karin Badger, Peggy Carter-Ward, Jen Rice, Abbi Rice, Devin Chester and Stephanie Romano, Library Director. Guests in attendance: None.

Call to order at 6:02pm by Sandy Senior-Dauer, Chair.

### **II. Secretary's Report**

Motion by Peggy Carter-Ward, 2nd by Karin Badger to approve the December 20th meeting minutes as written. Minutes unanimously approved.

### **III. Treasurer's Report**

Peggy Carter-Ward provided a copy of the most recent report to board members via email prior to the meeting. Briefly reviewed statements from December and January.

### **IV. Old Business**

- A) Gwendoly Orton-Jones account status: still working to transition the trust to Essex Trust. Next probate court hearing is at the end of March.
- B) Strategic Plan: Stephanie Romano to email previous strategic and technology plans to board members for review in preparation for discussion at the next meeting.
- C) Election of officers: Motion by Karin Badger, 2nd by Jen Rice to keep current officers. Unanimously approved.

### **V. Librarian's Report**

Stephanie Romano, Library Director, provided monthly report to board members prior to the meeting and discussed the following:

- Budget has been submitted to the town
- Kindness Grant: discussed use of grant money for spring event at library and coordinating with downtown 1st Friday event, possibility of getting cupcake truck from NoRas Cupcakes in Middletown.
- Bookopoly challenge finishes today, winner to be chosen tomorrow.

### **VI. New Business:**

- A) Going fine free? Stephanie Romano discussed plans for eliminating late fees for books and other materials as many neighboring libraries have already done. May need to present to BOF and BOS for approval. Discussed logistics of late vs lost books and materials. Unanimous support from the board to move forward.
- B) Technology plan: (see Strategic Plan)
- C) Discussed staff safety and security as patron numbers increase.

**VII. Audience of Citizens:** None.

**VIII. Adjournment:** Motion by Jen Rice, 2nd by Abbi Rice to adjourn at 7:08pm. Unanimously approved.

Next meeting: Monday, March 21st at 6pm at the library.