

Chester Library Board of Trustees

Meeting Minutes: Monday, March 21st, 2022

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I. Call to Order

The Chester Library Board of Trustees held a meeting on Monday, March 21st, 2022 at the library. In attendance were Sandy Senior-Dauer, Karin Badger, Peggy Carter-Ward, Devin Chester, Abbi Rice, Jen Rice and Stephanie Romano, Library Director. Guests in attendance: None.

Call to order at 6:02pm by Sandy Senior-Dauer, Chair.

II. Secretary's Report

Motion by Peggy Carter-Ward, 2nd by Karin Badger to approve the February 28th meeting minutes with the following changes

Section VI, part C, add: "when only one staff member is in the building".

III. Treasurer's Report

Peggy Carter-Ward provided a copy of the most recent report to board members via email prior to the meeting. Briefly reviewed statements from February.

IV. Old Business

- A) Strategic Plan: postpone to a later date
- B) Tech plan for approval: Discussed hiring a consultant regarding updating technology offerings at the library. Stephanie Romano to investigate through the State library. Further discussion planned for the next meeting.
- C) Status of the GOJ fund: Essex Trust officially managing the trust. Moira Martin, the trust officer, has agreed to meet with the board as needed to discuss any questions. Michael LaRiveire is the financial advisor for the account and will meet with the director or a representative from the board quarterly to review investments.

V. Librarian's Report

Stephanie Romano, Library Director, provided monthly report to board members prior to the meeting and discussed the following:

- Upcoming program: Pollination Appreciation
- Discussed Bibliomation magazine subscriptions
- Advertising tech help available at the library
- Digging for oil tank removal to begin tomorrow (3/22/22), will also prepare area for solar table installation.
- Discussed applying for STEAP grants for plantings around the library
- Discussed restarting snack with storytime and craft

VI. New Business:

- A) Spring garden party plans: Utilizing Kindness Grant money. Planned for Friday June 3rd from 4-6pm to coincide with downtown's First Friday events. Discussed having a Friends and Volunteers table, prize/gift baskets, trivia hunt within the library. Plan to discuss further at the next meeting.
- B) ARPA Funds: The concrete pad and walkway for the already purchased solar picnic table. Other ideas discussed, committee meeting tomorrow. Stephanie to finalize a proposal for the meeting.

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- C) Discussed the status of the Friends newsletter. Sandy Senior-Dauer to email members of the Friends to determine status. Discussed having another volunteer appreciation event to gather new volunteers.

VII. Audience of Citizens: None.

VIII. Adjournment: Motion by Jen Rice, 2nd by Karin Badger to adjourn at 7:18pm. Unanimously approved.

Next meeting: Monday, April 18th at 6pm at the library.