

Chester Library Board of Trustees

Meeting Minutes: Monday, May 16th, 2022

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I. Call to Order

The Chester Library Board of Trustees held a meeting on Monday, May 16th, 2022 via Zoom. In attendance were Sandy Senior-Dauer, Karin Badger, Peggy Carter-Ward, Devin Chester, Abbi Rice, Jen Rice and Stephanie Romano, Library Director. Guests in attendance: None. Call to order at 6:03pm by Sandy Senior-Dauer, Chair.

II. Secretary's Report

Motion by Karin Badger, second by Abbi Rice to approve the April 18th meeting minutes as written. Unanimously approved with Peggy Carter-Ward and Jen Rice abstaining due to absence at the April 18th meeting. Motion by Peggy Carter-Ward, second by Abbi Rice to approve the May 2nd Special Meeting minutes as written. Unanimously approved.

III. Treasurer's Report

Peggy Carter-Ward provided a copy of the Treasurer's Report to all board members via email prior to the meeting. The current CD matures in July. Plan to discuss options for re-investing at the next meeting.

IV. Old Business

- A) **Sitting Garden plans for June 3rd:** Gathering to take place from 4-6pm in coordination with the downtown Chester First Friday events. Brian Wilkens to play music starting at 4:30pm. Activities include yard games, rock painting and bookmark crafts. Stephanie will have Kindness bags to hand out to guests as well. Discussed food options including cupcakes, cookies, cheese and crackers and fruits. Advertising via social media, the town weekly newsletter, and bookmarks handed out at the library. Stephanie also plans to contact Patch.com and the Valley Courier.
- B) **GOJ Trust Update:** Stephanie and Sandy met with Moira Martin of Essex Trust, and Michael LaRiveire of Essex Financial, to discuss the status of the trust. The decision was made to better balance the account by investing in more bonds. They were able to obtain the yearly interest payment now rather than waiting until July, therefore avoiding taking money from the principal to pay the outstanding invoices discussed at the last meeting.

V. Librarian's Report

The Library Director provided the monthly report to board members prior to the meeting and discussed the following: New fencing to be installed and concrete pad to be poured sometime this week. Landscaping to be done in coordination with the Chester Garden Club and the town. Looking to power wash the building. Awaiting another quote before moving forward. Building also has numerous cracks that were recently discovered. Stephanie to find out the cost and determine if repairs can wait to be addressed in next year's budget.

VI. New Business: None

VII. Audience of Citizens: None.

VIII. Adjournment: Motion by Peggy Carter-Ward, 2nd by Abbi Rice to adjourn at 6:47pm. Unanimously approved. Next meeting: Monday, June 20th at 6pm at the library.

Respectfully submitted by Jen Rice.