

## Chester Library Board of Trustees

Meeting Minutes: Monday, September 19th, 2022

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### **I. Call to Order and report on meeting of heads of boards and commissions**

The Chester Library Board of Trustees held a meeting on Monday, September 19th, 2022 at the Chester Public Library. In attendance were Sandy Senior-Dauer, Karin Badger, Peggy Carter-Ward, Devin Chester, Abbi Rice, Jen Rice and Stephanie Romano, Library Director. Guests in attendance: None. Call to order at 6:00pm by Sandy Senior-Dauer, Chair.

Sandy Senior-Dauer gathered with the First Selectwoman and the heads of the other town boards and commissions for an introductory meeting.

### **II. Secretary's Report**

Motion by Peggy Carter-Ward, second by Karin Badger to approve the August 15th meeting minutes as written.

### **III. Treasurer's Report**

Peggy Carter-Ward provided a copy of the Treasurer's Report to all board members prior to the meeting. Discussed CT state guidelines for the retention of records and agreed to follow the town and state guidance for financial record retention. Peggy Carter-Ward also discussed further investigating Venmo as an avenue for library donations.

### **IV. Old Business**

- A) Book Sale at the Chester Fair: Thank you to Roseann Ventimiglia and Adrian Nichols as well as the other volunteers for a successful sale.
- B) Ice Cream Social was well received.
- C) Fence addition and exterior lights: Fence panels along the parking lot fully installed. Fencing along the downhill portion of the property toward town to be addressed in next year's budget. Exterior light posts have arrived and to be installed next month in the parking lot. Lanterns to be picked up at the end of September.
- D) Exterior mortar repair: Awaiting proposals for repairs to the exterior of the building as well as replacement of bluestone entry stairs. Consideration for handicap accessibility in any plans for changes in the building entry to be discussed further at a later date.
- E) Long range planning: Jen Rice to send information regarding libraries of the future to all board members for discussion at the next meeting. Jen Rice, Abbi Rice and Peggy Carter-Ward to meet as the Planning Committee.

### **V. Librarian's Report**

The Library Director provided the monthly report to board members prior to the meeting and discussed the following:

- Pam Larson, Assistant Librarian has retired. Emily Miller has been hired as the new Teen/Tween program librarian and Emma Burton has taken on the role of Children's Librarian.
- Public discussion regarding program ideas including potential storytelling at the meeting house and the return of poetry nights.
- Stephanie Romano has been approached by two different individuals in town looking to volunteer at the library; she is planning to meet further with each individually to determine options.
- Sees Candy fundraiser is up and going. Star gazing program was well attended.

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- NOVUS group completing assessment for grants through the CT State Library covering technology upgrades.

**VI. New Business:**

- A) Libraries of the future: postponed with a plan for board members to read articles supplied by Jen Rice for discussion at the next meeting.
- B) Other: Investigating document storage options. Discussed Google Drive as well as the library network.

**VII. Audience of Citizens:** None.

**VIII. Adjournment:** Motion by Peggy Carter-Ward, 2nd by Jen Rice to adjourn at 7:09pm. Unanimously approved. Next meeting: Monday, October 17th at 6pm at the library.

*Respectfully submitted by Jen Rice.*