

## Chester Library Board of Trustees

Meeting Minutes: June 21st, 2021

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### **I. Call to Order**

The Chester Library Board of Trustees held a meeting on Monday, June 21st, 2021 at the library. In attendance were Sandy Senior-Dauer, Karin Badger, Jen Rice, and Stephanie Romano, Library Director in person, Abbi Rice and Devin Chester via Zoom. Absent: Peggy Carter-Ward. Guests in attendance: None.

Call to order at 7:02pm by Sandy Senior-Dauer, Chair.

### **II. Secretary's Report**

Motion by Karin Badger, 2nd by Jen Rice to approve May 17th meeting minutes as written. Unanimously approved.

### **III. Treasurer's Report**

Peggy Carter-Ward provided a copy of the most recent report to board members via email prior to the meeting. The board discussed the maturing CD from Liberty. Motion by Jen Rice, second by Karin Badger to delay renewal decision until next meeting. Unanimous agreement. Sandy Senior-Dauer to investigate account investment options.

### **IV. Old Business**

- A) Long Range Plan discussion deferred until September.
- B) Handbook for new board members: Karin Badger to compile into PDF for board members to review.
- C) Sitting garden: Chris Lawrie's plan for the garden area discussed. Original quote for \$48,690 includes excavation, footings, surround wall, steps and loose river stone to allow access to the septic tank. Discussed adjustments to plan and awaiting a new quote. Mason coming on Thursday at 4pm. Motion by Karin Badger, 2nd by Jen Rice to proceed with project, unanimously approved. Stephanie Romano also to look into an outside outlet for the area.
- D) Grant purchases: Stephanie Romano detailed the purchases to be made with the APRA grant money including an outdoor book drop, 3 new reading chairs, 2 new computer chairs with easy to wipe down material, 2 charging stations, an additional cafe table downstairs, air purifier, and a carousel table with charging station and solar umbrella for the outdoor space near the parking lot. Installation of the carousel table is pending the town's removal of the current oil tank.
- E) Friends Revitalization: Led by Roseann Vertimiglia, the Friends will be selling hardback and paperback books at the Chester Fair (8/27-8/29) and are looking for volunteers. Book donations can be dropped off at the church starting Monday 8/23.

### **V. Librarian's Report**

Stephanie Romano, Library Director, reported on the following:

- New programming for children and adults including Understanding your Aura, WonderWoman Zoom chat, Understanding Pond Life and Birds of Prey.
- The library won a one hour chess lesson through Dig USA, to be set up as a virtual program.
- Ice cream truck planned for the end of the summer on 8/25 at noon after storytime.
- Quote received to redo the library sign out front. Proof shared with board members.

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**VI. New Business:**

- A) Scholarship ideas discussed by Sandy Senior-Dauer however should be coordinated by the Friends.
- B) Fair book sale (discussed earlier)
- C) Little Libraries: Discussed having stewards to monitor the little libraries around town. Sandy and Jen volunteered to help. Looking for additional volunteers.

**VII. Audience of Citizens:** None.

**VIII. Adjournment:** Motion by Karin Badger, 2nd by Jen Rice to skip July meeting, unanimously approved. Next meeting will be Monday, August 16th at 7pm at the library. Motion by Jen Rice, second by Karin Badger to adjourn at 8:08pm. Unanimously approved.