

Chester Library Board of Trustees
Meeting Minutes: September 28th, 2021

Page 1 of 1

Call to Order

The Chester Library Board of Trustees held a special meeting on Tuesday, September 28th, 2021 via Zoom. In attendance were Sandy Senior-Dauer, Karin Badger, Jen Rice, Abbi Rice, Peggy Carter-Ward and Stephanie Romano, Library Director. Absent: Devin Chester. Guests in attendance: None.

Call to order at 5:01pm by Sandy Senior-Dauer, Chair.

- I. Approval of CIPA requirements: Stephanie Romano explained that CIPA compliance requires an update to internet policy to include the use of internet filters, in place to protect minors from accessing inappropriate materials. The library will control the filters and can temporarily remove the filters to allow for research to those 18 and older, subject to staff supervision. The new policy will allow the library to file for E-Rate funding and will replace the current policy in section 16 of the library's policy manual. The new policy was created following ALA and CIPA guidelines and will only apply to library owned devices. Peggy Carter-Ward suggested adjusting wording to clarify that the policy only applies to library computers, not patron personal computers.

Motion by Peggy Carter-Ward to approve the new policy with the addition of the following: **"on all library provided internet enabled computers."** into the third paragraph of the policy after "or to any material deemed harmful to minors."

Motion seconded by Jen Rice.

Discussion: Discussed the need to further review the library policy manual regarding patrons accessing materials on personal computers. Stephanie Romano stated that filters will be placed on the chromebooks not currently being lent out as well as the computer workstations within the library.

Motion passed unanimously.

- II. Audience of citizens: none.
- III. Adjournment: 5:24pm by Sandy Senior-Dauer

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9/30 2021 AT 10:00M
Debra Termini Colomari
TOWN CLERK