

Chester Library Board of Trustees
Meeting Minutes: January 11th, 2021

Page 1 of 2

I. Call to Order

The Chester Library Board of Trustees held a meeting on Monday, January 11th, 2021 remotely via Zoom. In attendance were Sandy Senior-Dauer, Karin Badger, Devin Chester, Abbi Rice, Jen Rice, and Stephanie Romano, Library Director. Absent: Peggy Carter-Ward. Guest in attendance: None.

Call to order at 5:04pm by Sandy Senior-Dauer, Chair.

II. Secretary's Report

Motion by Abbi, second by Devin to approve November 16th Meeting Minutes as written. Motion unanimously approved. Meeting minutes will be posted to the website under the "ABOUT" tab.

III. Treasurer's report postponed to the next meeting.

IV. Old Business

A) Approval of By-law changes: Sandy to present updated by-laws at next meeting. Board to review and vote at that time.

Best Practices in CT Public Libraries

- a) **Board Member Handbook Revision Committee:** Sandy, Karin and Jen volunteered to meet and work on the handbook. Plan to present at the next meeting.
- b) **1 year Strategic Plan Committee:** Plan to discuss further at the next meeting when Peggy is present.

B) FUNDRAISER: Raised \$450 through the Sees Candies fundraiser. Discussed other fundraising options including future book sale.

V. Librarian's Report

Stephanie Romano, Library Director, reported on the following:

- Continuing with curbside service for now, planning to fully reopen on January 19th.
- Reviewed budget from this year and next year's proposed budget to be submitted to the town. Awaiting potential reimbursement from town/state for Covid related supply costs. Stephanie explained that the book budget covers Hoopla, magazines, newspapers, audiobooks and print books. Discussed Wish Committee idea for donated subscriptions to magazines or newspapers.
- Discussed book lending system (currently Bibliomation). Stephanie to look at other options.
- Looking into wireless printing options for patrons. Currently limited by printer connection to the town network.
- Recently joined SimplyE through the state (no charge to the library). It is a catalog of audio and ebooks.
- Employees working 1 day/wk while closed for curbside service only.
- Community Foundation Grant of \$1000. Discussed ideas for programs: Cooking lessons, craft bag to-go. Discussed other community activities. Sandy suggested life story submissions from town patrons (similar to Chester Voices done in the past). Stephanie suggested shared stories (where one patron starts the story and each additional patron that checks out the notebook adds to the story).

Chester Library Board of Trustees
Meeting Minutes: January 11th, 2021

Page 2 of 2

VI. New Business:

Election of officers: Unanimous consensus to remain with current officers for 2021. Chair: Sandy Senior-Dauer, Co-chair: Karin Badger, Treasurer: Peggy Carter-Ward, Secretary: Jen Rice

VII. Audience of Citizens: None in attendance.

VIII. Adjournment: Motion by Jen, second by Abbi to adjourn at 5:54pm. Unanimously approved.

Minutes respectfully submitted by Jen Rice, subject to Board approval.